



Canadian Institute for Procurement and Materiel Management  
Institut canadien d'approvisionnement et de gestion du matériel

# Awards Nomination Form

## Awards Category Descriptions

### **David Swift Exceptional Contribution Award (Individual)**

Established in 2010, this award was created to honour David Swift, 1966-2010, who was the founder of RFP Solutions, and a long-time member, contributor and thought leader to CIPMM. David Swift was recognized for his high ethics, integrity, and intelligence, as well as practical and implementable ideas. This award is focused specifically on an individual who, by virtue of their experience and expertise, makes a significant contribution in the operation of their division, group or department on a daily basis. The Award is presented annually to an individual whose commitment and service to the Procurement or Materiel Management community is deemed to represent the values that David Swift practiced.

### **Gary Jeddrie Memorial Lifetime Achievement Award (Individual)**

This award was established in memory of Gary Jeddrie; a long-time champion of the importance of effective materiel management and the people who worked in the field. He never gave up no matter what obstacles were placed in front of him. The award will recognize an individual who has long worked very hard, often in the background, on projects that are important for the well-being of the community. These projects do not need to be costly but result in identifiable impacts to the people who work in materiel management or procurement. This individual will have demonstrated an exceptional and sustained contribution, or made a variety of important contributions over a prolonged period of time. Nominees should demonstrate an outstanding level of personal involvement, effort, leadership, and achievement, of significant duration.

### **Project Management Award (Individual or Team)**

This category will recognize an individual or a team who has worked toward the successful completion of procurement or materiel management related project. Projects should demonstrate significant achievement, quality, and leadership in some or all of the following: research, analysis, project management, partnering, communications, client relations, human resources or materiel savings.

### **Community Builder Award (Individual or Team)**

This category will recognize the exceptional contribution of an individual or a team who has actively worked to build up the procurement and/or materiel management communities. Initiatives should focus on improving the community through capacity building, learning, professional development, partnerships, and engagement. Initiatives may involve employees within one organization or employees from two or more public sector organizations in either a single-function or cross-disciplinary mode.

### **Excellence for Innovation Award (Individual or Team)**

To recognize an employee, or group of employees, who have developed and/or implemented an innovation in procurement or materiel management which has led to a significant outcome for their department, agency or organization. Nominations should highlight the development of an innovative idea, solution, practice and/or project that has led to demonstrable result in advancing their departmental procurement and/or materiel management operations, by promoting a measurable increase in effectiveness, efficiency and/or productivity. The innovation developed can be replicated or adapted in other parts of the department or in other organizations.

### **Bursary Award for Full- or Part-time Students (\$1000)**

This award is presented to a full or part-time student working or who has worked within the past year in the public sector (Federal, Provincial or Municipal) including casual, co-op or student appointments, or a full-time indeterminate employee of the Federal public sector enrolled as a part-time student, who has demonstrated a marked interest in furthering their career within public procurement and/or materiel management.

This is the only category for which an individual may nominate themselves.

Candidates are required to submit the following:

- 1) 1000-word essay on "Beyond 2020, Emerging Trends and Future Plans for Procurement and/ or Materiel Management in Canada";
- 2) Letter of recommendation from their direct supervisor; and,
- 3) Proof of enrolment in a post-secondary program leading to a certificate, diploma or degree in a field related to procurement or materiel management (i.e. Supply Chain, Logistics, Business, Commerce, etc.)

## Submission Information

All nominations will be acknowledged upon receipt and award recipients will be announced at the CIPMM National Workshop. E-mail the completed nomination form and any additional documents required to [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca)

**PLEASE NOTE:** All team awards will be limited to a maximum of 25 people.



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# Awards Nomination Form

## Part 1 - Awards Selection

- |  |  |
|--|--|
| <input type="checkbox"/> David Swift Exceptional Contribution Award<br><i>Proceed to part 2a</i> | <input type="checkbox"/> Community Builder Award - Team<br><i>Proceed to part 2b</i>               |
| <input type="checkbox"/> Gary Jeddrie Memorial Lifetime Achievement<br><i>Proceed to part 2a</i> | <input type="checkbox"/> Excellence for Innovation Award - Individual<br><i>Proceed to part 2a</i> |
| <input type="checkbox"/> Project Management Award- Individual<br><i>Proceed to part 2a</i>       | <input type="checkbox"/> Excellence in Innovation Award - Team<br><i>Proceed to part 2b</i>        |
| <input type="checkbox"/> Project Management Award - Team<br><i>Proceed to part 2b</i>            | <input type="checkbox"/> Full- or Part-Time Student Bursary Award<br><i>Proceed to part 2c</i>     |
| <input type="checkbox"/> Community Builder Award- Individual<br><i>Proceed to part 2a</i>        |  |

## Part 2a - Nominee Information - Individual

Department / Agency

Last Name

First Name

Title

Phone number

Email address

Short Biography of Nominee

Please outline why the Nominee is a worthy candidate and describe how the Nominee meets the criteria for the selected award

*Proceed to part 3*



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# Awards Nomination Form

## Part 2b - Nominee Information - Team

Project or Team name

Number of Project / Team Members

Department / Agency of Project Lead

First/Last Name of Project Lead

Title of Project Lead

Phone number of Project Lead

Email address of Project Lead

List of nominees (name and department/agency, including the project lead)

Short description of the project

Please outline why the Project/Team is a worthy candidate and describe how the Nominee meets the criteria for the selected award

*Proceed to part 3*



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# Awards Nomination Form

## Part 2c - Nominee Information - Student

Last Name

First Name

Employment type

Full-time

Part-time

Department / Agency

Phone number

Email address

Name of Post-Secondary Institution

Name of Post-Secondary Program

Short Biography of Nominee

*Proceed to part 3*

**Student nominees must include the following attachments:**

- 1000-word essay "Beyond 2020, Emerging Trends and Future Plans for Procurement and/ or Materiel Management in Canada"
- Letter of recommendation from their direct supervisor, and
- Proof of enrollment in a post-secondary program leading to a certification, diploma or degree in a field related to procurement or materiel management (i.e. Supply Chain, Logistics, Business, Commerce, etc.)

## Part 3 - Nominator Information

Last Name

First Name

Department / Agency

Title

Phone number

Email address