

Canadian Institute
for Procurement
and Materiel
Management

Institut canadien
d'approvisionnement
et de gestion
du matériel

CALL FOR PRESENTATIONS

Deadline to submit: October 28, 2019

2020 CIPMM NATIONAL WORKSHOP

JUNE 2-4, 2020

Ottawa, Ontario, Canada

CIPMM is committed to providing outstanding learning opportunities to our communities and uses its Workshop for delivering innovative, relevant education to procurement and materiel managers at all levels of background, knowledge and expertise. Do you have knowledge, best practices, innovative strategies or case studies that you would like to share with the procurement and materiel management communities? Do you want to gain experience and get involved? CIPMM invites you to submit your presentation for our 2020 CIPMM National Workshop! Become one of our 50+ presenters and join us next June!

Important Deadlines

30 September 2019 – Call for Presentations Opens

28 October 2019 – Presentation Title & Description Submission

28 November 2019 – Notification of Acceptance

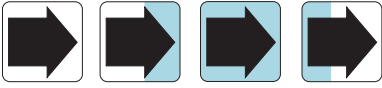
01 March 2020 – Full Presentation Submission

Reasons to Present

- **Take your career to the next level** by refining your formal presentation skills to large and advanced audiences;
- **Get recognition from peers** for you, your organization, and your industry;
- Receive **a mention on the CIPMM website** (your bio and session description) and in the **official program**;
- Receive an opportunity to **network with other experts** in your industry;
- Receive a **2-day complimentary pass** to the CIPMM National Workshop;
- **Share lessons learned** with your peers.

General Submission Guidelines

- All presentations will be oral and up to 50 min in length.
- Each session room will accommodate up to 100 people.
- Presentation can be submitted in English or in French as there will be the possibility to present in either language.
- With your submission, you are offering to present on any of the three days of the Workshop – June 2,3 or 4, 2020.
- AV equipment (screens, computers, projectors) will be provided.
- Presenters will be responsible to prepare their presentation description and slides to accompany their presentation.
- Handouts and associated costs (e.g. translation, photo copying, etc.) will be the responsibility of presenters.
- CIPMM does not pay per diem, honoraria or any travel expenses associated with presenting at the Workshop or attending the Workshop.
- CIPMM will post all presentations on our website after the Workshop with your permission.
- Commercially focused / vendor promotional / sales presentations will not be considered.
- Best practices presentations could include: new ways of doing business, trends, case studies, strategies, etc. and are not limited to federal government. Other jurisdictions are welcome!



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Presenter *(Submit a separate form for each additional presenter, if applicable)*

Name:

Title:

Department / Organization:

Email:

Phone:

Presentation Objective *(Provide a short description of the objective and focus of the presentation)*

Presentation Title *(As it should appear in promotional material)*

Presentation Description

Presenter Biography / Background Information

Presentation Language

English

French

Please indicate in what languages you are prepared to present

Submit this form to admin@cipmm-icagm.ca