

Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# IN-PERSON DELEGATE PASS

2025 CIPMM ANNUAL NATIONAL WORKSHOP

## Shaping the Future: Procurement and Materiel Management in Action

June 3-5, 2025 | OTTAWA, ONTARIO

### DELEGATE INFORMATION

DELEGATE NAME

MY PRONOUNS ARE (optional)

ORGANIZATION

ADDRESS

CITY

PROVINCE

POSTAL CODE

COUNTRY

PHONE

EMAIL

SPECIAL REQUIREMENTS (ACCESSIBILITY, DIETARY)

### DELEGATE REGISTRATION (SELECT ONE)

<p><b>3 DAY PASS EARLY BIRD June 3-5, 2025</b> <i>Register by March 31<sup>st</sup>, 2025</i></p>	<p>\$1,249 + HST</p>	<p>Delegate Pass includes all Keynote and Breakout Sessions, Networking Reception, all meals and Master Class on June 3-5, 2025 Complimentary parking is available on-site.</p>
<p><b>3 DAY PASS REGULAR June 3-5, 2025</b> <i>Applies to registrations submitted after March 31<sup>st</sup>, 2025.</i></p>	<p>\$1,349 + HST</p>	<p>Delegate Pass includes all Keynote and Breakout Sessions, Networking Reception, all meals and Master Class on June 3-5, 2025 Complimentary parking is available on-site.</p>
<p><b>2 DAY PASS EARLY BIRD 3 and 4, 2025</b> <i>Register by March 31<sup>st</sup>, 2025</i></p>	<p>\$1,049 + HST</p>	<p>Delegate Pass includes all Keynote and Breakout Sessions, Networking Reception, and all meals on June 3 and 4 only. <b>June 5<sup>th</sup> is not included into this pass.</b> Complimentary parking is available on-site.</p>
<p><b>2 DAY PASS REGULAR 3 and 4, 2025</b> <i>Applies to registrations submitted after March 31<sup>st</sup>, 2025.</i></p>	<p>\$1,099 + HST</p>	<p>Delegate Pass includes all Keynote and Breakout Sessions, Networking Reception, and all meals on June 3 and 4 only. <b>June 5<sup>th</sup> is not included into this pass.</b> Complimentary parking is available on-site.</p>

### Reserve your Spot - 3 DAY Pass Only - (JUNE 5)

If you are attending the "Deep Dive" Sessions on June 5<sup>th</sup>, you do not need to complete this section. If you plan to attend Master Classes, please indicate your selection below. Please select **ONE** Master Class. Pending the spots availability, you have the right to change your selection by contacting us in advance at [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca)

#### 9:45 am - 12:00 pm and 1:00 pm - 3:15 pm

1 - Making Effective Use of Evaluation Criteria for Professional Services (In-Person)

2 - Business Transformation and Leading Change (In-Person)

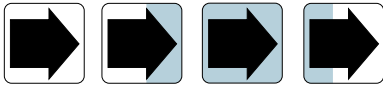
3 - Communicate With Impact - Think on Your Feet® Techniques for Success (In-Person)

4 - Negotiated RFPs (In-Person)

5 - How to Divest (Virtual)

6 - Best Practices in IT Solutions Procurement (Virtual)

7 - Managing Skills for Non-Managers (Virtual)



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### METHOD OF PAYMENT GST#R134363936

Please complete, sign and date the registration form. Pay by cheque, credit card or bank transfer.

INVOICE ME

CHEQUE ENCLOSED (PAYABLE TO: CIPMM C/O THE WILLOW GROUP)

AMERICAN EXPRESS

MASTER CARD

VISA

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

### REGISTRATION POLICIES

#### Cancellation:

- Full refund will be given for requests received in writing no later than April 14<sup>th</sup>, 2025. After April 14<sup>th</sup>, 2025 no refunds will be issued.
- No-shows will result in full registration fee payment being due.

#### No-Pass Sharing:

- The passes are non transferable.
- For in-person attendance the badge must be worn at all times and there will be spot checking of the badges throughout the event.
- For virtual attendance the Virtual Pass provides access only to the person registered for the Virtual Pass and the access link and/or code cannot be shared with anyone who has not registered for the Virtual Pass.
- Any violations of the no-pass sharing policy will result in consequences, including but not limited to revocation of the Pass, expulsion from the event and invoicing for the full amount of a 3-day Pass for anyone caught using a Pass for which they were not assigned by CIPMM.

#### Prohibited Conduct:

Participants may not record or broadcast audio or video of sessions as presented at the CIPMM Annual National Workshop.

#### Privacy policy:

- By completing this form you consent to the use of the personal information provided for registration and marketing purposes.
- By registering and / or attending this event, you allow CIPMM to use photographs, image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**By signing below, the manager acknowledges and agrees to adhere to the CIPMM registration policies.**

Manager's Name:

Title:

Manager's Signature: