

Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# DELEGATE REGISTRATION FORM

## EMERGING TRENDS SYMPOSIUM IN PROCUREMENT

VIRTUAL - DECEMBER 12<sup>TH</sup>, 2023

### DELEGATE INFORMATION

DELEGATE NAME

ORGANIZATION

ADDRESS

CITY

PROVINCE

POSTAL CODE

COUNTRY

TEL

EMAIL

**EMAIL FOR ZOOM USE**

*(to be used to access the Zoom platform for the event)*

**Pass sharing: Delegate pass sharing will not be permitted. The Boardroom pass sharing is not allowed for the virtual attendance.**

CIPMM may share my e-mail with other delegates after the Symposium.  Yes  No

**NOTE:** Please note that while verbal presentations are anticipated to be made only in English, however presentation materials, are available in both English and French, as well as delegates are welcome to interact during chat/questions/answer periods in the official language of their choice.

### REGISTRATION

Virtual delegate pass includes the full access to the Symposium content on the virtual platform on December 12, 2023 and to recordings post event for three months.

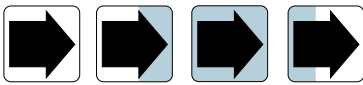
Tax rate will be applied to your invoice in accordance with the province where you are registering from.

**EARLY BIRD RATE**  
**\$275 + Tax**

Register by  
November 17<sup>th</sup>, 2023

**REGULAR RATE**  
**\$325 + Tax**

Applies to Registrations Submitted after  
November 17<sup>th</sup>, 2023



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### **METHOD OF PAYMENT** GST#R134363936

Please complete, sign and date the registration form. Pay by cheque or credit card.

INVOICE ME

CHEQUE ENCLOSED (MAKE CHEQUE PAYABLE TO: CIPMM C/O THE WILLOW GROUP)

AMERICAN EXPRESS

MASTER CARD

VISA

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

### **REGISTRATION POLICIES**

**Cancellation policy:** Full refund will be given for requests received in writing no later than **November 1<sup>st</sup>, 2023**.

After November 1<sup>st</sup>, 2023 no refunds will be issued.

**No-shows:** No-shows will result in full registration fee payment being due.

**Pass sharing:** Delegate pass sharing will not be permitted. The Boardroom pass sharing is not allowed for the virtual attendance.

#### **Prohibited Conduct**

1. By registering for a CIPMM Symposium you agree not to sell, trade or transfer your pass or access link and/or code, unless such transfer is granted by CIPMM. It applies to the paid and complimentary registrations as provided by CIPMM.
2. Participants may not record or broadcast audio or video of sessions as presented at the CIPMM Symposium.

**Virtual Access:** Costs associated with your virtual attendance shall be borne solely by you, and CIPMM shall have no responsibility for such costs, for example but not limited to WiFi and Zoom access or any other platform that we shall use for the delivery of this event, personal devices in a working condition, alternative email accounts as needed, and other technical requirements for the successful participation in this event. Privacy policy: By completing this form you consent to the use of the personal information provided for registration and marketing purposes. By registering and / or attending this event, you allow CIPMM to use image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**Cancellation and Quality Assurance:** If CIPMM is prevented from carrying out its obligations as it pertains to the CIPMM Symposium delivery as a result of any cause beyond its control, or such symposium cannot be conducted because of a software or issue with the hosting platform, CIPMM shall have the right to reschedule the Symposium to a new date and your registration fee will be applied to the rescheduled Symposium.

Return the completed form to CIPMM Emerging Trends Symposium Secretariat : [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca)

Register online at [cipmm-icagm.ca](http://cipmm-icagm.ca)