

Canadian Institute
for Procurement
and Materiel
Management

Institut canadien
d'approvisionnement
et de gestion
du matériel

CALL FOR PRESENTATIONS

Deadline to submit: August 4th, 2023

2023 CIPMM REGIONAL WORKSHOP

November 1st, 2023

Toronto, ON, Canada

CIPMM is committed to providing outstanding learning opportunities to our communities and uses its Workshop for delivering innovative, relevant education to procurement and materiel managers at all levels of background, knowledge and expertise. Do you have knowledge, best practices, innovative strategies or case studies that you would like to share with the procurement and materiel management communities? Do you want to gain experience and get involved? CIPMM invites you to submit your presentation for our 2023 CIPMM Regional Workshop! Become one of our presenters and join us next November!

Important Deadlines

July 10, 2023 – Call for Presentations Opens

August 4, 2023 – Presentation Title & Description Submission

August 11, 2023 – Notification of Acceptance

October 12, 2023 – Full Presentation Submission

Reasons to Present

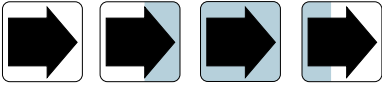
- **Take your career to the next level** by refining your formal presentation skills to large and advanced audiences;
- **Get recognition from peers** for you, your organization, and your industry;
- Receive a **mention on the CIPMM website** (your bio and session description) and in the **Agenda**;
- Receive an opportunity to **network with other experts** in your industry;
- Receive a **free pass** to the CIPMM Regional Workshop;
- **Share lessons learned** with your peers.

General Submission Guidelines

- All presenters should be aware that delegate questions may be raised in either of the official languages and the expectation is that they will be answered in the language in which they were asked. Where presenter can not provide this capacity, CIPMM moderators may be able to assist. Your presentation request should clearly indicate if your presentation is selected if you will require this assistance.
- Federal Government presenters must provide presentation materials in both English and French.
- All presentations will be oral and up to 45 min in length.
- AV equipment (screens, computers, projectors) will be provided.
- Presenters will be responsible to prepare their presentation description and slides to accompany their presentation.
- Handouts and associated costs (e.g. translation, photo copying, etc.) will be the responsibility of presenters.
- CIPMM does not pay per diem, honoraria or any travel expenses associated with presenting at the Workshop or attending the Workshop.
- CIPMM will post all presentations on our website after the Workshop.
- Commercially focused / vendor promotional / sales presentations will not be considered.
- Best practices presentations could include: new ways of doing business, trends, case studies, strategies, etc. and are not limited to federal government. Other jurisdictions are welcome!

* Please note that pictures will be taken at the event and shared on the CIPMM social media and communications.

** We also encourage presenters to re-share and support CIPMM on social media.



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Presenter *(Submit a separate form for each additional presenter, if applicable)*

Name:

Title:

Department / Organization:

Email:

Phone:

Presentors have ability to respond to questions in: English only French only Both English and French

Presentation Objective *(Provide a short description of the objective and focus of the presentation)*

Presentation Title *(As it should appear in promotional material)*

Presentation Description *(250 words limit)*

Presenter Biography / Background Information *(150 words limit)*

Submit this form to admin@cipmm-icagm.ca

Connect with us on Facebook, Twitter and LinkedIn. Use the Hashtag #CIPMMinToronto