

Materiel Management - Lifecycle Planning and GCSurplus



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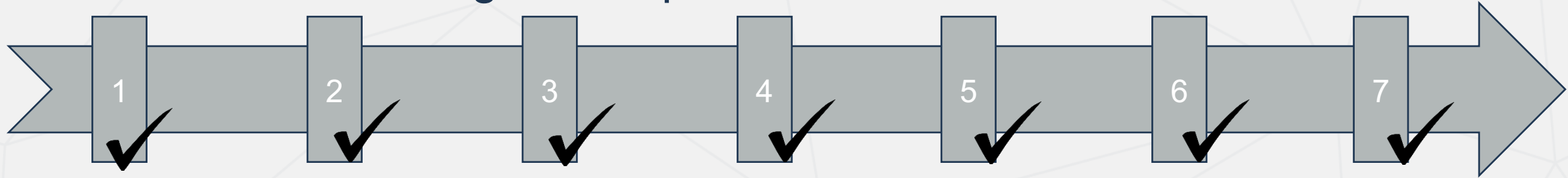
Michael Tsoukanas, National Capital Region Team Lead

Dave Gosselin, GCSurplus Quebec, Team Lead



What are the main steps in lifecycle management?

Assessment and Planning: It is important to consider the total life of the asset



What specifications are required?

Is the asset available through other Government of Canada channels such as GCTransfer/Labs Canada

Is the requirement long term or short term?

Does the asset have health and safety considerations? Does it require any special security, delivery or storage requirements?

Will training be required to operate the asset?

Are repair costs included and/or considered?

Are there special considerations for divestment?

Acquisition strategy should consider leasing, buying, building or borrowing

Does the asset have hazardous or difficult to divest materiel?

Is the asset regulated?

Acquisition



Prior to buying new, it is important to see if the asset is available from existing sources interdepartmentally (e.g. GCTransfer).



An analysis should be conducted to review the following:

- Examine optimal acquisition processes
- Consideration for environmental and government initiatives
- What are the delegated authority limits?
- What are the timelines?

Operations and maintenance

Departments should analyze the following related to operations and maintenance:

- ✓ receipt and receiving
- ✓ warehousing
- ✓ stock-taking
- ✓ maintenance
- ✓ warranty management
- ✓ distribution (having the materiel where it is needed)
- ✓ deployment and return (when the materiel is used)
- ✓ ownership and custody management (one or the other, or a mix of both)
- ✓ performance measurement or monitoring and reporting
- ✓ training

Materiel to inventory

Departments and agencies should pay special attention to the following materiel, for which a complete detailed inventory should always exist

- ❖ all tangible capital assets
- ❖ all types of land vehicles, watercraft and aircraft
- ❖ emergency or strategic stockpiles
- ❖ controlled goods
- ❖ weapons, weapon parts and ammunition
- ❖ materiel representing a risk and for which control is necessary
- ❖ attractive or pilferable items, or any item with a higher risk of loss or theft
- ❖ high-value items
- ❖ heritage and cultural assets
- ❖ indigenous artefacts

- ❖ items essential to the delivery of departmental mandates and operations
- ❖ non-functional assets that can be repaired
- ❖ seized or forfeited assets
- ❖ hazardous materiel assets, especially those with toxic substances
- ❖ materiel that has expiry or warranty requirements (identified by lots or batches)
- ❖ materiel for which the disappearance would affect the department's or agency's reputation

- ❖ loans of materiel (refer to section 5.11 of the [Guide to Management of Materiel](#))
- ❖ office electronics and electrical equipment (refer to section A.5 of the [Guide to Management of Materiel](#))
- ❖ scientific and laboratory equipment (refer to section B.6 of the [Guide to Management of Materiel](#))
- ❖ whenever required by a policy, a directive or a guide, or whenever a regulatory requirement exists

Divestiture

The Directive indicates the following order of operation in divestiture

What can GCSurplus do to help?

GCSurplus has 9 locations across Canada with divestment professionals ready to assist and guide you in your divestment requirements.

1. Langley, British Columbia
2. Edmonton, Alberta
3. Regina, Saskatchewan
4. Winnipeg, Manitoba
5. North York, Ontario
6. Ottawa, Ontario
7. Montreal, Quebec
8. Oromocto, New Brunswick
9. Dartmouth, Nova Scotia



Value to Canadians

Our services

GCTransfer

- Web-based service that enables materiel managers to advertise surplus moveable assets available for transfer between departments

GCSurplus

- The Government of Canada's e-commerce website responsible for selling surplus assets to the public

GCDonate

- Newest online platform to advertise surplus assets available for donation to eligible and registered organizations across Canada

GCMil

- The Government of Canada's program to remarket and sell surplus controlled goods and specialized assets domestically and internationally.

What else do we do?



Battery recycling - Call2Recycle to reduce batteries in landfills



Eshred – An off set solution provided to departments for end of life disposal or IT components not accepted under the e-waste program.



Negotiated sales – used in special circumstances and for items that should not be listed to the public for security reasons



Recycling contracts – Ferrous and non-ferrous metals, car batteries, grease, oils, textiles, tires and hazardous materials



Emergency response – Identify items that could assist in any emergency situations (e.g., blankets, water pumps, generators, textiles, etc.)

Waste diversion



Another PSPC program supporting greening government initiatives

- Provides sorting and recycling services of surplus office materials to federal organizations within the NCR
- Employs persons with developmental disabilities for the sorting and processing of goods, which provides a social benefit and value for organizations, the community and the greater environment
- Facilitates all logistics involving the pick-up and transfer of materials
- Usable goods are provided a second life by posting them on GCSurplus making them available to Canadians
- Non-reusable goods are dismantled and the different materials recycled
- Boasts a 99% landfill diversion rate
- Supports the PSPC mandate letter commitments for greening and bidder diversity, the Employment Strategy for Persons with Disabilities; and reinforces our collective commitment to championing diversity, accessibility and inclusion

Looking ahead

Increase accessibility

Continue making our services available to a broader range of Canadians (accessibility to sale centres, lot size, freight services, hours of operation)

Sustainability reporting

Implement a sustainability reporting feature to respond to departmental partner's needs for sustainability tracking and measure how their divestment activities are contributing to the overall GoC greening and climate change objectives

Expanding our services

Offer divestment services to Crown corporations and non-mandated federal departments through value proposition (sales price data, accessibility, bilingualism, increasing reach to remote areas, etc.)

Encourage reuse

Increasing outreach to government departments to promote the reuse of assets and provide information on the various divestment services available

Modernizing IT Systems

Improving our various platforms for internal and external stakeholders and upgrading our reporting tools

Questions



Contact us



1-844-991-1385



info@gcsurplus.ca



www.gcsurplus.ca

Resources

[TBS Materiel Management Working Group - GCpedia](#)

[Updated draft Guide on the Management of Materiel](#)

Should you require policy / directive clarification, please contact:



[Treasury Board of Canada Secretariat – Canada.ca](#)



questions@tbs-sct.gc.ca



Toll free: 1-877-636-0656