



Canadian Institute for Procurement and Materiel Management
Institut canadien d'approvisionnement et de gestion du matériel

Awards Nomination Form

Awards Category Descriptions

Excellence in Procurement or Materiel Management (Individual or Team)

- **Up to two awards available, 1 in Materiel Management, 1 in Procurement**

Do you know of an individual or team that did something remarkable in the past year for procurement or materiel management within the Government of Canada? For example, it could be something large-scale like a whole of government initiative, or a small project in a small department or agency which had a big impact on their work. Nominees may have come up with an innovative idea or improved a pre-existing process. The only criteria is that this work demonstrates excellence in our field. We want to celebrate those that exemplify the strengths and adaptability of our professional community.

Guiding Light Award (Individual)

- **Up to two awards available, 1 in Materiel Management, 1 in Procurement**

We all have at least one person that we think of, when we picture the person who has helped advise and guide us in our career. This award is to celebrate those important people. Nominees could range from well-known people across the Public Service to the quieter, in the background, steadfast support and guidance a person may have received from a manager or a colleague. Explain to us who this person is, what they have done, what it has meant to you personally, and to the development of the materiel management or procurement community as a whole.

Bursary Award for Full- or Part-time Students (\$1000)

- **1 award available**

This award is presented to a full or part-time student who has demonstrated a marked interest in furthering their career within public procurement and/or materiel management. Areas of study include procurement, supply chain management, logistics, fleet management, etc.

To apply, the candidate needs to provide CIPMM with a maximum 1000-word essay on a procurement or materiel management topic related to this year's national workshop theme "Together we serve. Together we succeed."

This is the only category for which an individual may nominate themselves.

Candidates are required to submit the following:

- 1) Maximum 1000-word essay related to the 2023 National Workshop theme "Together we serve. Together we succeed.";
- 2) Letter of recommendation and,
- 3) Proof of enrolment in a post-secondary program leading to a certificate, diploma or degree in a field related to procurement or materiel management (i.e. Supply Chain, Logistics, Business, Commerce, etc.)

Submission Information

- All nominations will be acknowledged upon receipt and award recipients will be announced at the 2023 CIPMM National Workshop on June 6-8, 2023.
- E-mail the completed nomination form and any additional documents required to admin@cipmm-icagm.ca
- PLEASE NOTE: All team awards will be limited to a maximum of 10 people.
- Deadline to submit – April 7th, 2023.



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Part 1 - Awards Selection

Excellence in Procurement or Materiel
Management (Individual)

Proceed to part 2a

Guiding Light Award

Proceed to part 2a

Excellence in Procurement or Materiel
Management (Team)

Proceed to part 2b

Bursary Award for Full or Part-time Students

Proceed to part 2c

Part 2a - Nominee Information - Individual

Department / Agency

Last Name

First Name

Title

Phone number

Email address

Short Biography of Nominee

Please outline why the Nominee is a worthy candidate and describe how the Nominee meets the criteria for the selected award

Proceed to part 3



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Awards Nomination Form

Part 2b - Nominee Information - Team

Project or Team name

Number of Project / Team Members

Department / Agency of Project Lead

First/Last Name of Project Lead

Title of Project Lead

Phone number of Project Lead Email address of Project Lead

List of nominees (name and department/agency, including the project lead)

Short description of the project

Please outline why the Project/Team is a worthy candidate and describe how the Nominee meets the criteria for the selected award

Proceed to part 3



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Awards Nomination Form

Part 2c - Nominee Information - Student

Last Name

First Name

Full-time

Part-time

Phone number

Email address

Name of Post-Secondary Institution

Name of Post-Secondary Program

Short Biography of Nominee

Proceed to part 3

Student nominees must include the following attachments:

Maximum 1000-word essay related to the 2023 National Workshop theme "Together we serve. Together we succeed."

Letter of recommendation, and

Proof of enrollment in a post-secondary program leading to a certification, diploma or degree in a field related to procurement or materiel management (i.e. Supply Chain, Logistics, Business, Commerce, etc.)

Part 3 - Nominator Information

Last Name

First Name

Department / Agency

Title

Phone number

Email address