

Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# GROUP DELEGATE REGISTRATION FORM

(7 PEOPLE OR MORE)

## 32<sup>nd</sup> ANNUAL NATIONAL WORKSHOP

VIRTUAL EVENT | JUNE 7-8, 2022

### ORGANIZATION INFORMATION

ORGANIZATION

NAME OF CONTACT PERSON

ADDRESS

CITY

PROVINCE

COUNTRY

PHONE

POSTAL CODE

EMAIL CONTACT

IF ATTENDING, ENSURE YOUR INFORMATION IS ALSO INCLUDED BELOW.

### GROUP DELEGATE REGISTRATION FEES (select one that applies)

Virtual Delegate pass includes the full access to the Workshop content on the virtual platform EventMobi on June 7-8, 2022 and for up to 3 months post event. **\$4550 + TAX per group**

AB - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50.....

PEI - \$4550 + \$682.5 (15% Sales Tax) = \$5232.50.....

BC - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50 .....

QC - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50 .....

MB - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50.....

SK - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50.....

NB - \$4550 + \$682.5 (15% Sales Tax) = \$5232.50 .....

NWT- \$4550 + \$227.5 (5% Sales Tax) = \$4777.50.....

NL- \$4550 + \$682.5 (15% Sales Tax) = \$5232.50 .....

Nunavut - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50 .....

ON - \$4550 + \$591.5 (13% Sales Tax) = \$5141.50 .....

Yukon - \$4550 + \$227.5 (5% Sales Tax) = \$4777.50 .....

#### Additional delegate's rate:

Group rate of \$4,550 applies to a group of 7 delegates. If you register more than 7 delegates for the same group and they are included into the same group invoice, please add \$650 (discounted group rate) for each additional delegate that you register above a group of 7 delegates. Tax rate will apply as per the chart above.

**Number of additional delegates:**

x \$650 plus tax

**Invoice Total:**

plus tax.

### DELEGATES' INFORMATION

First and Last Name

E-Mail

E-Mail for Zoom Use

1

2

3

4

5

6

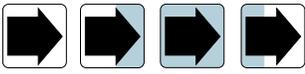
7

**Note:** If you are registering more than 7 delegates, please use additional space below or complete an additional group form and submit both forms together.

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### METHOD OF PAYMENT GST#R134363936

Please complete, sign and date the registration form. Pay by cheque or credit card. The group registration invoice must be paid by one credit card / cheque for the full group amount. Multiple payments or combination of payments will not be accepted for the group registration.

INVOICE ME

CHEQUE ENCLOSED (PAYABLE TO: CIPMM C/O THE WILLOW GROUP)

AMERICAN EXPRESS

MASTER CARD

VISA

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

### REGISTRATION POLICIES

**Cancellation policy:** Full refund will be given for requests received in writing no later than April 8<sup>th</sup> 2022.

**After April 8th, 2022** no refunds will be issued. However, we will accept substitute delegates.

**No-shows:** No-shows will result in full registration fee payment being due.

**Pass sharing:** Delegate pass sharing will **not be permitted**. The Boardroom pass sharing is **not allowed** for the virtual attendance.

#### Prohibited Conduct

1. By registering for a CIPMM National Workshop you agree not to sell, trade or transfer your pass or access link and/or code, unless such transfer is granted by CIPMM. It applies to the paid and complimentary registrations as provided by CIPMM.
2. Participants may not record or broadcast audio or video of sessions as presented at the CIPMM National Workshop.

**Virtual Access :** Costs associated with your virtual attendance shall be borne solely by you, and CIPMM shall have no responsibility for such costs, for example but not limited to WiFi and Zoom access or any other platform that we shall use for the delivery of this event, personal devices in a working condition, alternative email accounts as needed, and other technical requirements for the successful participation in this event.

**Privacy policy:** By completing this form you consent to the use of the personal information provided for registration and marketing purposes. By registering and / or attending this event, you allow CIPMM to use image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**Cancellation and Quality Assurance:** If CIPMM is prevented from carrying out its obligations as it pertains to the CIPMM National Workshop delivery as a result of any cause beyond its control, or such National Workshop cannot be conducted because of a software or issue with the hosting platform, CIPMM shall have the right to reschedule the National Workshop to a new date and your registration fee will be applied to the rescheduled National Workshop.

**Return the completed form to the CIPMM National Workshop**

1485 Laperriere Avenue, Ottawa, ON, K1Z 7S8

[admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca) | Register online at [cipmm-icagm.ca](https://www.cipmm-icagm.ca)