

Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

# DELEGATE REGISTRATION FORM

## 2021 CIPMM NATIONAL WORKSHOP

SEPTEMBER 28-30, 2021

OTTAWA CONFERENCE AND EVENT CENTRE, OTTAWA, ON

### DELEGATE INFORMATION

DELEGATE NAME ORGANIZATION  
ADDRESS CITY  
PROVINCE POSTAL CODE COUNTRY  
PHONE EMAIL  
SPECIAL REQUIREMENTS (ACCESSIBILITY, DIETARY)

CIPMM may share my email with other delegates and exhibitors after the Workshop  Yes  No

### DELEGATE REGISTRATION FEES (SELECT ONE)

3 DAY PASS 28 - 30 September	Early Bird Rate <b>Ends May 27th, 2021 midnight EST</b>	\$1,250 + HST	Delegate pass includes all Keynote and Breakout Sessions, Networking Reception, Tradeshow, and all meals on September 28, 29 & 30, and a full day of seminars & meals on September 30. Complimentary parking is provided on-site.
	Regular Rate <b>Starts May 28th, 2021, 2020</b>	\$1,300 + HST	
2 DAY PASS 28 & 29 September	Early Bird Rate <b>Ends May 27th, 2021 midnight EST</b>	\$1,000 + HST	Delegate pass includes all Keynote and Breakout Sessions, Networking Reception, Tradeshow, and all meals on September 28 & 29 only. <b>September 30 is not included into this pass.</b> Complimentary parking is provided on-site.
	Regular Rate <b>Starts May 28th, 2021</b>	\$1,050 + HST	

### RESERVE YOUR SPOT - 3 DAY PASS ONLY

Please select **ONE** morning Session and **ONE** afternoon Session. If you are attending Part I in the morning, you have to register for Part II in the afternoon. You cannot select Part II in the afternoon unless you've selected Part I in the morning.

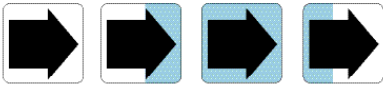
Pending the spots availability, you have the right to change your session selection by contacting us in advance at [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca).

#### ➡ 10:00 am - 11:45 am

- #1a: Managing Risks in Procurement Part I
- #2a: Powerful Negotiation Skills Part I
- #3: Fair Competition: Coordinating Your Team and Building Your Scoping Statement
- #4: From Policy to Practice: Understanding MM Expectations

#### ➡ 1:00 pm - 3:30 pm

- #1b: Managing Risks in Procurement Part II
- #2b: Powerful Negotiation Skills Part II
- #5: Drafting Evaluation Criteria
- #6: Enabling MM Success: Key Activities



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**METHOD OF PAYMENT** GST#R134363936

Please complete, sign and date the registration form. Pay by cheque or credit card.

INVOICE ME

CHEQUE ENCLOSED (PAYABLE TO: CIPMM C/O THE WILLOW GROUP)

AMERICAN EXPRESS

MASTER CARD

VISA

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

### REGISTRATION POLICIES

**ATTENTION: DELEGATE PASS SHARING WILL NOT BE PERMITTED**

**Cancellation policy:** Full refund will be given for requests received in writing **no later than July 16, 2021.**

After July 16, 2021 **no refunds will be issued.** However, we will accept substitute delegates.

**No-shows policy:** No-shows will result in **full registration fee** payment being due.

**Pass sharing policy:** Delegate pass sharing **will not** be permitted.

**Privacy policy:** By completing this form you consent to the use of the personal information provided for registration and marketing purposes. By registering and / or attending this event, you allow CIPMM to use photographs, image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**Return the completed form to the CIPMM National Workshop**

1485 Laperriere Avenue, Ottawa, ON, K1Z 7S8

admin@cipmm-icagm.ca

Register online at [cipmm-icagm.ca](http://cipmm-icagm.ca)