

Canadian Institute  
for Procurement  
and Material  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

**GROUP DELEGATE  
REGISTRATION FORM (7 PEOPLE)**  
**2021 CIPMM NATIONAL WORKSHOP**  
**SEPTEMBER 28 - 30, 2021**  
OTTAWA CONFERENCE AND EVENT CENTRE, OTTAWA, ON  
**3 DAY PASS**

**ORGANIZATION INFORMATION**

ORGANIZATION	NAME OF CONTACT PERSON	
ADDRESS	CITY	PROVINCE
COUNTRY	PHONE	POSTAL CODE
EMAIL CONTACT		
I WILL BE ATTENDING THE WORKSHOP AS PART OF THIS GROUP OF 7:    YES    NO		

**DELEGATES' INFORMATION**

First and Last Name	E-Mail	Special Requirements/ Dietary Restrictions									
<i>Reserve your spot</i>	<b>10:00am - 11:45am</b>	1a	2a	3	4	<b>1:00pm - 3:30pm</b>	1b	2b	5	6	
<i>Reserve your spot</i>	<b>10:00am - 11:45am</b>	1a	2a	3	4	<b>1:00pm - 3:30pm</b>	1b	2b	5	6	
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*If unknown leave blank. A reminder to provide names will be sent 3 weeks prior to the workshop.*

**RESERVE YOUR SPOT**

Please select **ONE** morning Session and **ONE** afternoon Session. If you are attending Part I in the morning, you have to register for Part II in the afternoon. You cannot select Part II in the afternoon unless you've selected Part I in the morning.

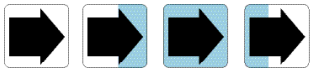
Pending the spots availability, you have the right to change your session selection by contacting us in advance at [admin@cipmm-icagm.ca](mailto:admin@cipmm-icagm.ca).

 **10:00 am - 11:45 am**

- #1a: Managing Risks in Procurement Part I
- #2a: Powerful Negotiation Skills Part I
- #3: Fair Competition: Coordinating Your Team and Building Your Scoping Statement
- #4: From Policy to Practice: Understanding MM Expectations

 **1:00 pm - 3:30 pm**

- #1b: Managing Risks in Procurement Part II
- #2b: Powerful Negotiation Skills Part II
- #5: Drafting Evaluation Criteria
- #6: Enabling MM Success: Key Activities



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## GROUP DELEGATE REGISTRATION FORM (7 PEOPLE)

### 2021 CIPMM NATIONAL WORKSHOP

SEPTEMBER 28 - 30, 2021

OTTAWA CONFERENCE AND EVENT CENTRE, OTTAWA, ON

### 3 DAY PASS

#### GROUP DELEGATE REGISTRATION FEES

**\$8,400 + HST per group**

This special discount ends  
May 27th, 2021 midnight EST

3 day delegate pass includes all Keynote and Breakout Sessions, Networking Reception, Trade Show, all meals, a full day of Seminars on day 3. Complimentary parking is provided on-site.

#### METHOD OF PAYMENT GST#R134363936

Please complete, sign and date the registration form. Pay by cheque or credit card.

INVOICE ME

CHEQUE ENCLOSED (PAYABLE TO: CIPMM C/O THE WILLOW GROUP)

AMERICAN EXPRESS

MASTER CARD

VISA

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

#### CIPMM may share my email with other delegates and exhibitors after the Workshop

Name	Yes	No
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#### REGISTRATION POLICIES

##### ATTENTION: DELEGATE PASS SHARING WILL NOT BE PERMITTED

**Group Rate:** To receive the group rate, fees must be paid by one invoice.

\* This special discount ends May 27th, 2021 midnight EST

**Cancellation policy:** No refunds will be issued for this type of registration.

However, we will accept substitute names.

**No-shows policy:** No-shows will result in full registration fee payment being due.

**Pass sharing policy:** Delegate pass sharing **will not** be permitted.

**Privacy policy:** By completing this form you consent to the use of the personal information provided for registration and marketing purposes. By registering and / or attending this event, you allow CIPMM to use photographs, image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**Return the completed form to the  
CIPMM National Workshop**

1485 Laperriere Avenue, Ottawa, ON, K1Z 7S8

admin@cipmm-icagm.ca

Register online at [cipmm-icagm.ca](http://cipmm-icagm.ca)