

Canadian Institute
for Procurement
and Materiel
Management

Institut canadien
d'approvisionnement
et de gestion
du matériel

WEBINARS CALL FOR PRESENTATIONS

2020 CIPMM WEBINARS WEDNESDAYS

CIPMM is pleased to launch a **Call for Presentations** for our **Webinar Wednesday Series**. Webinars will be held on a regular basis from July 2020 - April 2021.



Reasons to Present

- **Take your career to the next level** by refining your formal presentation skills to the targeted audiences;
- **Get recognition from peers** for you, your organization, and your industry;
- Receive a **mention on the CIPMM website** (your bio and Webinar description);
- **Share lessons learned** with your peers.

General Submission Guidelines

Duration:

35-45 minute presentation with around 15 minutes for questions.

Process:

- Presenters will be introduced by a CIPMM host and then the talk will be turned over to the presenter. Presentations will be recorded at the time of presentation for use by CIPMM with the presenter's permission.

Presentations:

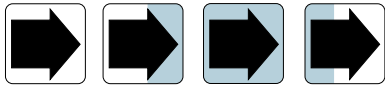
- Presentations must be submitted one month prior to the webinar for review. All presentations will be reviewed to ensure content quality and length.

Submission Instructions:

- Please complete the webinar form and submit to CIPMM Secretariat at admin@cipmm-icagm.ca.
- All submitted proposals will be forwarded to the CIPMM Webinars Committee for review. If selected, presenters will receive confirmation with presentation date via email. Commercially focused / vendor promotional / sales presentations will not be considered.
- Best practices presentations could include: new ways of doing business, trends, case studies, strategies, etc.
- Presentations are not limited to federal government. Other jurisdictions are welcome!
- Presenters will be responsible to prepare their presentation description and slides to accompany their presentation.

* Please note that the webinar will be advertized and shared on the CIPMM social media and communications.

** We also encourage presenters to re-share and support CIPMM on social media.



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Presenter *(Submit a separate form for each additional presenter, if applicable)*

Name:

Title:

Department / Organization:

Email:

Phone:

Presentation Objective *(Provide a short description of the objective and focus of the presentation)*

Presentation Title *(As it should appear in promotional material)*

Presentation Description *(250 words limit)*

Presenter Biography / Background Information *(150 words limit)*

Submit this form to admin@cipmm-icagm.ca

Connect with us on Facebook, Twitter and LinkedIn. Use the Hashtag [#CIPMMWebinars](https://twitter.com/CIPMMWebinars)