



Canadian Institute  
for Procurement  
and Materiel  
Management

Institut canadien  
d'approvisionnement  
et de gestion  
du matériel

**GROUP DELEGATE  
REGISTRATION FORM (5 PEOPLE)**  
**2018 CIPMM NATIONAL WORKSHOP**  
**MAY 29-30, 2018**  
OTTAWA CONFERENCE AND EVENT CENTRE, OTTAWA, ON

**ORGANIZATION INFORMATION**

ORGANIZATION

NAME OF CONTACT PERSON

ADDRESS

CITY

PROVINCE

COUNTRY

PHONE

POSTAL CODE

EMAIL CONTACT

I WILL BE ATTENDING THE WORKSHOP AS PART OF THIS GROUP OF 5:

☐ YES ☐ NO

**DELEGATES INFORMATION**

First and Last Name

E-Mail

Special Requirements/ Dietary Restrictions

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

*If unknown leave blank. A reminder to provide names will be sent 3 weeks prior to the workshop.*

**GROUP DELEGATE REGISTRATION FEES**

**\$4,400 + HST per group**

This special discount ends  
March 31st, 2018 midnight EST

Delegate pass includes all Keynote and Breakout Sessions, Trade Show, Networking Reception, Master classes, all meals and Networking Breaks. Complimentary parking is provided on-site.

**METHOD OF PAYMENT** GST#R134363936

Please complete, sign and date the registration form. Pay by cheque or credit card.

INVOICE ME ☐

CHEQUE ENCLOSED (PAYABLE TO: CIPMM C/O THE WILLOW GROUP) ☐

AMERICAN EXPRESS ☐

MASTER CARD ☐

VISA ☐

CARD NUMBER

CCV

EXPIRY DATE

CARDHOLDER'S NAME

SIGNATURE

DATE

**REGISTRATION POLICIES**

**ATTENTION: DELEGATE PASS SHARING WILL NOT BE PERMITTED**

**Group Rate:** To receive the group rate, fees must be paid by one invoice.

\* This special discount ends March 31st, 2018 midnight EST

**Cancellation policy:** No refunds will be issued for this type of registration.

However, we will accept substitute names.

**No-shows policy:** No-shows will result in full registration fee payment being due.

**Pass sharing policy:** Delegate pass sharing **will not** be permitted.

**Privacy policy:** By completing this form you consent to the use of the personal information provided for registration and marketing purposes. By registering and / or attending this event, you allow CIPMM to use photographs, image and / or audio, video materials without further explicit authorization. The materials are intended for promotional, educational, information purposes only.

**Return the completed form to the  
CIPMM National Workshop**

**1485 Laperriere Avenue, Ottawa, ON, K1Z 7S8**

**admin@cipmm-icagm.ca**

**Register online at cipmm-icagm.ca**