

Materiel Management at the Forefront:

**Working at Reducing Costs
and Maximizing Efficiencies**



Numerous changes and enhancements are necessary to help government meet its goal of reducing costs and maximizing efficiencies. As the government evolves, opportunities present themselves for innovative leadership and better program management. Your role in materiel management will be a challenging one as the government strives to bridge the gap between past and future programs. Realigning structures to meet new priorities, providing a more efficient and cost effective government, and innovative approaches to meet these challenges are all integral parts of the government's blueprint for fiscal success.

The Materiel Management Institute, host of the 2004 Materiel Management National Workshop, is committed to providing you with the latest information, products and services required to move forward during this transition.

**Check out the MMI web site for program
enhancements and to register on-line at
www.mmi-igm.ca**

15th Annual Materiel Management National Workshop

**May 17 – 19, 2004
Ottawa Congress Centre**



Materiel Institut
Management de gestion du
Institute matériel

15th Annual Materiel Management National Workshop

May 17, 18, 19, 2004

Monday, May 17, 2004

7:45 am – 8:30 am

Registration and Continental Breakfast

8:30 am – 4:30 pm

Pre-Workshop Training

Recognized by the TBS Professional Development and Certification Program

(Participation will be limited and will be granted by date of registration received.)

Sponsored by



Treasury Board of Canada
Secretariat

Secrétariat du Conseil du Trésor
du Canada

Values and Ethics

Jean-François Méthot, Ph.D, Associate

Professor and Chair of the Philosophy
Department, Dominican College

At this one-day workshop, the facilitator, Dr. Jean-François Méthot will focus his presentation primarily on ethical reasoning and decision-making by using a variety of case studies pertinent to the materiel management environment. You will also be given the opportunity to discuss the Values and Ethics Code for the Public Service and learn more on how it can guide and support you in your daily professional activities. This session will be highly interactive and allow you to benefit from the collective experience of your colleagues.

Mastering Quality in Client Service

On behalf of Training and Development Canada, Madeleine Lobb and her team of experienced facilitators will conduct this one-day workshop on how to apply the major principles of quality client service in your day-to-day activities within the context of Materiel Management in the Public Service. This lively and interactive workshop will focus on individual opportunities for quality service, identifying and taking advantage of client opportunities, and exploring and strengthening one's personal influence through individual and group exercises. You will leave this session with your own preliminary action plan on how to deal with your clients.

4:30 pm – 7:30 pm

Welcome Reception in Trade Show Area

Kick start the Workshop by networking with your colleagues and meeting with exhibitors in the Trade Show while enjoying up-beat musical entertainment and experiencing wine and cheese tasting at various stations. A great way to leisurely start the Workshop!

MMNW Trade Show

It's getting better and bigger each year! Over 65 exhibitors from public and private sectors will be eager to chat with you. Take time to see the latest products and services that are of interest to you. A prime time to ask questions and provide candid feedback to your suppliers.

MMNW Secretariat

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Ottawa, ON K1Z 7S8

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15th Annual Materiel Management National Workshop

May 17, 18, 19, 2004

Tuesday, May 18, 2004

Simultaneous interpretation will be provided in all sessions.

7:45 am – 8:45 am

Registration and Continental Breakfast in Trade Show Area

Sponsored by

ARI Financial



8:45 am – 9:00 am

Welcoming Remarks

Jacques LaBonté, Chair of MMNW 2004
and MMI Director

Steve Johnston, President of MMI

9:00 am – 9:45 am

Opening Address: Government-wide Review of Procurement Policies and Processes

Honourable Walt Lastewka, PC, MP,
Parliamentary Secretary to the
Minister of Public Works and
Government Services Canada

Mr. Lastewka was given a mandate from Prime Minister Martin to conduct a broad review of government procurement and eventually make recommendations as to how procurement should best be carried out government-wide. A full time task force was established within PWGSC made up of both line and policy experts, and with representation from the Treasury Board Secretariat and Justice Canada. The task force began collecting data on procurement practices and statistics in January 2004 from both government and private sector sources. A survey of how several other governments, both foreign and provincial, approach procurement issues was also carried out.

Mr. Lastewka will share the results of his findings and possible recommendations that may be developed. This will be a preliminary report since the Task Force has yet to enter into a consultation stage with stakeholders both in government and the supplier community as to the future of procurement.

9:45 am – 10:30 am

Keynote Address: Life Support for the Mission to Mars

Dr. Mike Dixon, Director, Controlled
Environment Systems Research
Facility, Environmental Biology
Department, University of Guelph

Canada is at the forefront of space research. Dr. Dixon will explain how, as humans venture deeper into space on missions of discovery to Mars, continued human exploration of that planet will require life support technology that is self-sustaining. Mars is extremely inhospitable to Earth's life forms due to doses of ultraviolet and cosmic radiation, the incredibly cold temperatures and low light levels. The Research Facility represents the latest and most sophisticated contribution to the research hardware we need to investigate the roles of plants in human life support requirements. Recycling water and plant nutrients, controlling the air we breathe, designing the first Martian greenhouse and deciding which plants are best suited for space are the main research activities of the Facility.

10:30 am – 11:00 am

Refreshment Break in Trade Show Area

Sponsored by



11:00 am - 12:15 pm

Concurrent Breakouts

1

Government Supply Arrangements

Sylvain Cardinal, Manager, Supply,
PWGSC

The October 12th 1999 Speech from the Throne set an ambitious target for the federal government of Canada as follows:

"The government will become a model user of information technology and the Internet. By 2004, our goal is to be known around the world as the government most connected to its citizens, with Canadians able to access all government information and services online at the time and place of their choosing."

From a procurement perspective, Government Online (GOL) is a challenge, given the differing states of readiness within government organizations and the government's aggressive timeline. In response to this challenge, PWGSC has put in place supply arrangements with the goal of reducing the procurement cycle for professional services contracts. Find out how this has been achieved, the lessons learned, as well as the future direction of this procurement tool.

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11:00 am - 12:15 pm
Concurrent Breakouts
Continued

2

E-Business: Government of Canada Marketplace – The Latest Scoop

Marc Trepanier, Director General,
Electronic Acquisition Program
Sector, PWGSC

Three major initiatives featuring current status and future plans will be addressed in this session.

Government of Canada Marketplace (GoCM): IBM Canada has been awarded a contract to develop the business case, the economic model and, if approved, operate, maintain and support the GoCM. The business case will be developed in conjunction with four lead departments. Initial implementation would be with the four leads, then the GoCM would be made available to more departments and agencies.

Government Electronic Tendering Service (GETS): Mediagrip will provide the new service. Subscribers will be able to preview electronic documents online before ordering, and downloading electronic documents at no cost.

Acquisition Information Management Systems (AIMS): There is a need for improved information gathering and reporting. Improved systems will be developed collaboratively with a focus on client's business needs.

3

The Shared Travel Services Initiative: Travel Modernization, and You

Grant Leslie, Director General,
Government Travel Modernization
Office, Shared Travel Services
Initiative, TBS

What does the modernization of travel management mean for you and your department? Come to this session and find out how the Government of Canada has begun to implement the Shared Travel Services Initiative (STSI) with its new best-in-class integrated travel service called Travel AcXess Voyage. Employees will have better tools and resources to improve their travel experience. Departments can achieve savings by reducing travel costs. Learn about the new Travel AcXess Voyage features and benefits, its implementation schedule, and the role you can play to make it a success in your department.

4

The CITT Ten Years Later

Robert Worthington, Robert C.
Worthington and Associates Ltd.
Paul Lalonde, SRL/LLP, Heenan Blaikie

The Canadian International Trade Tribunal (CITT) is an important element of Canada's administration of the Agreement on Internal Trade (AIT), the North American Trade Agreement (NAFTA), and the World Trade Organization Agreement on Procurement (WTO-AGP). It was intended to provide an efficient predictable adjudication of disputes between the Crown and suppliers based on trade agreement rules. A decade later, what have we learned from the CITT experience? Does the Tribunal predictably reflect an impartial application of the trade agreement rules? Have there been unexpected outcomes? Hear two procurement and international trade law specialists, with very differing viewpoints, debate this question.

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Secrétariat du Conseil du Trésor
du Canada

12:15 pm – 1:30 pm
Luncheon Address

Bill Carr, Political Satirist with
an Eastern Flair

1:30 pm – 2:15 pm
Dessert Break in Trade Show Area

2:15 pm - 3:30 pm
Concurrent Breakouts

5

Professional Development and Certification: It's Your Move!

Colleen Post, Principal Analyst, Risk
Management Directorate, TBS
Micheline Brunette, Senior Analyst, Risk
Management Directorate, TBS

This session will walk participants through the recently upgraded Core Competency Profile Assessment Tool, a critical first step in participating in the Professional Development and Certification Program. The Assessment Tool will allow you and/or your manager to generate a competency profile for your responsibilities and identify knowledge and skills gaps in areas you will need to develop through the Learning Solutions offered through the Program Curriculum. You will also learn how to use the Standard for Competencies, another tool that will help you in making your move towards your Certification.

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2:15 pm - 3:30 pm
Concurrent Breakouts
Continued

6

The Procurement Web Site and Intellectual Property: A Practical Example of Modern Comptrollership

Michel Sicard, Deputy Director,
Contracting Services, DFAIT

In keeping in line with modern comptrollership, to reduce risks and to facilitate the contracting processes within a highly decentralized procurement environment, DFAIT developed a very sophisticated intranet web site. During this presentation, we will navigate you through the site which hosts more than 40 documents specifically aimed at "Contracting for Services". The contents of the site enables delegated officials with contracting authority to conduct procurement and contracting processes efficiently. We will also look at an innovative automated program, designed to facilitate the complex issues of intellectual property.

7

Performance Measurement

Wayne Chorney, Director, Procurement and Contracting, Materiel Management Division, Health Canada
Scott Kelland, Managing Director, SKG Consulting

The presentation will cover the development of a Performance Measurement Framework for Procurement and Contracting in a federal government department. The Framework includes a Logic Model, Data Collection Strategy, and Performance Report. Participants will see and have an opportunity to discuss specific examples of these performance framework components. Also included will be the motivating factors that led to this initiative, the concepts, context, language and approach to performance measurement, the results of the initiative, and lessons learned.

8

The Federal Vehicles Initiative: Sharing the Cost of Leadership

Paul Nichols, Senior Manager, NRCAN

How can fleet managers better illustrate federal government leadership in the realm of greenhouse gas reduction? Can one reconcile the apparent contradictions between cost effectiveness, energy efficiency, and low emissions? Do alternative-fuel vehicles have a future or will hybrids make them redundant? NRCAN's Federal Vehicles Initiative offers a range of programs and incentives that can help federal fleet managers address these questions.

3:30 pm - 4:00 pm

Refreshment Break in Trade Show Area

4:00 pm - 5:15 pm

Concurrent Breakouts

9

Policy Updates

Jane Cochran, Executive Director,
Procurement and Project Management Policy, TBS

Treasury Board policies, including the Procurement and Project Management suite is under review. It will be migrating towards a results and complexity-based framework designed to ensure coherent direction, relevance, linkage to priorities and results, based on due consideration of risk. It will be strongly linked to the Management Accountability Framework announced in June 2003. As highlighted at the May 2003 Materiel Management National Workshop, some policies are being consolidated, others redefined and some will be eliminated. Hear about the status of this migration and how these changes will affect your work as procurement practitioners.

10

Assets and Inventory Management Policies: Post 2001-2002 Best Practices

Panel of various departmental representatives

Since the opening balances for accrual accounting were established in 2001 for assets and 2002 for inventory, there have been a number of audits performed on departments, especially those that are asset and inventory intensive. The panel representing various departments will talk about how they are meeting the policy requirements of FIS related audits. Participants are encouraged to discuss their own remedies as a form of best practices in the management of assets and inventory through policies. Some of the issues identified are the "thresholds" for capital assets vs the recording of custodial assets, the threshold for inventory from a materiality aspect, and disposition of revenues from surplus crown assets (gains/losses recorded against surplus capital assets).

11

Access to Information: How to Deal with the Burden

Anita Lloyd, Director, Access to Information and Privacy, PWGSC

As the work of public servants is scrutinized by the public, businesses, political parties and the media in relation to the values of openness and fairness in government decision-making, it is becoming increasingly important to both understand the *Access to Information Act* and provide timely responses to information requests. This presentation will address these issues, outlining "best practices" for the procurement community, with a view to reducing the ATI workload on the department.

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4:00 pm - 5:15 pm
Concurrent Breakouts
Continued

12

Choosing the Right Instrument

Mariette Plante, Senior Policy
Analyst, TBS

The government delivers programs and services to Canadians through a variety of contractual arrangements. Procurement contracts are one type of contract. Other types, for example, are grants and contributions. This session will help you understand various contractual instruments so that you can advise clients in making the best instrument choice to support program delivery.

5:15 pm - 5:30 pm
Transportation to the Canadian
Museum of Civilization

5:30 pm - 11:00 pm
Reception, Dinner and
Entertainment

Yes, the tradition of a reception and fine dinner will be held once again at the Canadian Museum of Civilization, with an added twist this year. Following dinner, dance the evening away to a great band and music from the 60s, 70s, and 80s.

Sponsored by

BMO  Financial Group

Piper sponsored by



National Défense
Defense nationale

15th Annual Materiel Management National Workshop

May 17, 18, 19, 2004

Wednesday, May 19, 2004

Simultaneous interpretation will be provided in all sessions.

7:45 am – 8:45 am

Registration and Continental Breakfast

8:15 am – 8:45 am

MMI Annual General Meeting

Receive reports of the executive and vote on the Slate of Officers for 2004 – 2005

8:45 am – 9:00 am

Welcoming Remarks

Jacques LaBonté, Chair of MMNW 2004 and MMI Director

9:00 am – 9:45 am

Remarks and Presentation of MMI Awards

Jane Billings, Assistant Deputy Minister, Acquisitions Branch, PWGSC

9:45 am – 10:15 am

Keynote Address: Fostering Continuous Learning

Janice Cochrane, President, Canadian Centre for Management Development (soon to be part of the Canada School of Public Service)

Like all public servants, those responsible for materiel management are having to adapt to an ever-changing environment. This requires striking a balance between providing innovative and prompt service and ensuring sound stewardship and accountability. In addressing these challenges, Janice Cochrane will talk about the importance of fostering continuous learning based on a solid foundation of values and ethics. More specifically, she will provide insight into the directions of the new Canada School of Public Service, including how the school will work in partnership with clients to meet their learning needs.

10:15 am – 10:30 am

Refreshment Break

10:30 am – 11:45 am

Concurrent Breakouts

13

Modernizing Human Resources Management in the Public Service of Canada

Representative from the Public Services Human Resources Management Agency of Canada

Effective management of human resources is a vital component to the success of any organization. This session will present highlights of the steps taken to modernize human resource management in the federal public service.

14

Centres of Expertise: Enhancing the Procurement Function

This panel session will be represented by some of the departments presently operating CoE's: the Department of Fisheries and Oceans will take the lead on the panel discussion.

This session looks into the management of specific asset categories to affect better life cycle management of the assets acquired and used by federal departments. CoE's are being developed in departments to ensure that the planning, procurement, in use and disposal stages of LCMM are addressed for specific classes of assets such as informatics, vehicles and other commodities. Departments hope to realize cost savings through establishment of specifications, special procurement arrangements, servicing and timely investment recovery.

15

Employer/Employee Relationships

Angelina Chrestenson, CPP/EI Coverage, CCRA

There are many grey areas in employer/employee relationships. This session will shed some light and simply explore the definitions of an employee versus a contractor and which is which. Issues such as control, ownership of tools and equipment, chance for profit/loss, integration, substance vs. form, terms and conditions, rulings, temporary help and other special cases will also be discussed.

Sponsored by



Environment Canada Environnement Canada

16

CITT: The Bid Challenge Process and Insight from the Supplier's Perspective

Paul Lalonde, SRL/LLP, Heenan Blaikie

Paul will provide an overview of the procurement provisions of the trade agreements to which Canada and the provinces are party and the manner in which they have been implemented into Canadian law. He will focus specifically on the procurement review function of the Canadian International Trade Tribunal, providing an overview of the Tribunal's jurisdiction, powers and procedures. Paul will review key Tribunal and Court decisions and highlight particularly contentious areas. He will provide some practical insights for purchasers on learning, understanding and managing the legal risks associated with the Tribunal. Finally, he will discuss some of the fundamental policy issues surrounding the Tribunal's procurement review mandate and will mention some of the highlights of a debate that will take a retrospective look at the CITT's procurement review function. The debate will take place between Paul and Robert C. Worthington at the Workshop on May 18, 2004 at 11:00.

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du Canada

15th Annual Materiel Management National Workshop

May 17, 18, 19, 2004

Wednesday, May 19, 2004

11:45 am – 12:45 pm

Lunch

Sponsored by

BMO  Financial Group

12:45 pm – 2:00 pm

Concurrent Breakouts

17

Perspectives on IT Procurement: A Joint MMI-DPI Forum

A joint undertaking of the Materiel Management Institute (MMI) and the Data Processing Institute (DPI), this session brings together representatives from both the Procurement and Information Technology communities of government to discuss the current challenges, opportunities and best practices related to this rapidly evolving field. Using a format that includes both a panel discussion as well as direct audience participation, delegates will acquire valuable insights and key lessons learned from some of the leading specialists in this field.

18

Acquisition Cards and Program: What's new?

Bob Berniquez, Director, Financial
Operations Policy, TBS

The presentation on the government acquisition card program will provide participants with information on the current card program being implemented, and the benefits of such a program for the Government of Canada. The presentation will also provide details concerning the current trends in the use of acquisition cards by federal government organizations, the growth potential of the program, and address the current initiatives underway or anticipated to maximize the benefits associated with the use of acquisition cards within our environment.

19

Government-wide Review of Procurement Policies and Processes

Honourable Walt Lastewka, PC, MP,
Parliamentary Secretary to the
Minister of Public Works and
Government Services Canada

Mr. Lastewka provided an overview of the review of government procurement in his Opening Address. Participants in this concurrent session will be able to delve deeper into the preliminary results of the Parliamentary Committee's findings in open dialogue with Mr. Lastewka.

20

Secure Channels

Douglas Lloyd, Senior Director, Strategic
Infrastructure Services, PWGSC

This session will review the status of the federal government Secure Channel and Government Online initiatives. The presentation will explain where these programs have been, where they are going and how the Secure Channel affects you as a Canadian citizen and as a materiel manager.

2:00 pm – 2:15 pm

Health Break

2:15 pm – 3:00 pm

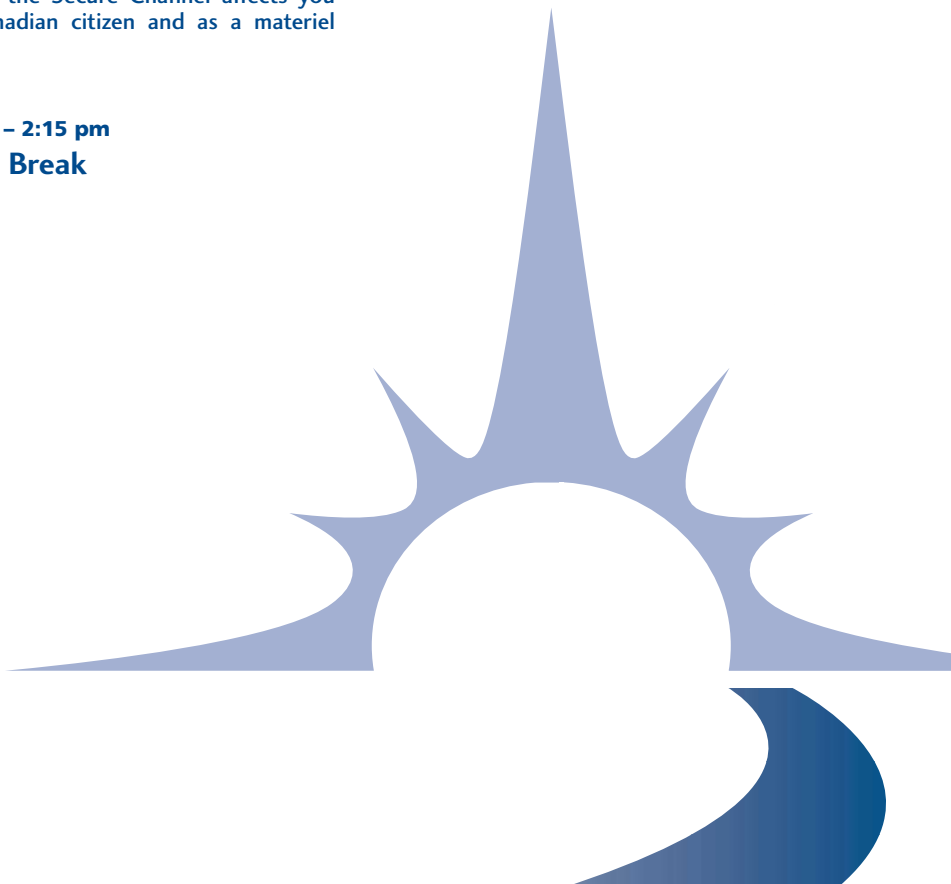
Keynote Address: Older and Wiser – How to Maintain Your Intelligence for as Long as you Live

Robert Aitken, Centre for Instructional
Development, Vancouver
Community College

"If you don't use it, you lose it" is something all brain researchers can agree on. In this address we will examine what happens to intelligence as we age – there is a lot of good news for us there! We will discuss 30 things that we can do to maintain peak mental ability for as long as we live. There are habits we can develop early in life that will keep us mentally alert for our whole life.

3:00 pm – 3:10 pm

Closing Remarks



15th Annual Materiel Management National Workshop

May 17, 18, 19, 2004

Keynote Speakers – Bios

Robert Aitken

Bob Aitken is with the Centre for Instructional Development at Vancouver Community College. He teaches in the Provincial Instructor Diploma Program offered by the British Columbia Ministry of Advanced Education. He also teaches in the Diploma in Adult Education program offered by Vancouver Community College. These programs are designed to train college and university instructors, and industry trainers in the skills of training adults. For the past five years he has also conducted leadership training programs for Transport Canada, Veterans Affairs and Environment Canada.

Janice Cochrane

Janice Cochrane is the President of the Canadian Centre for Management Development. After receiving her B.A. and LL.B. from the University of New Brunswick in 1974, she began her public service career as a Legal Counsel for the Department of Justice. She went on to serve as Senior Counsel for Indian and Northern Affairs Canada (INAC). Ms. Cochrane was named Queen's Counsel in 1987.

In 1988, she joined INAC and held a number of DG and ADM positions in that department, including an assignment as RDG for British Columbia. In 1994, she became Associate Deputy Minister for Environment Canada, and in 1995 was appointed Deputy Minister of Citizenship and Immigration. Ms. Cochrane was Deputy Minister of PWGSC from April 2001 to June 2003.

Ms. Cochrane has a keen interest in strategic human resource management and leadership development in the public service. She is a co-champion for Values and Ethics in the public service, and a co-champion for the National Council on Visible Minorities. She serves on numerous committees and task forces.

Dr. Mike Dixon

Dr. Dixon is the Director of the Controlled Environment Systems Research Facility and program, and Chair of the Environmental Biology Department, University of Guelph. He joined the University in 1985 as an NSERC fellow after earning his PhD from Edinburgh University in Scotland and is now a full professor. The Research Facility is the most sophisticated and largest research venue specifically dedicated to studying plant and microbial interactions in advanced life support systems in the world.

As project leader for the Canadian research team investigating the contributions of plants to life support in space, Dr. Dixon formed the Space and Advanced Life Support Agriculture (SALSA) program at the University of Guelph. This program currently represents Canada's prime contribution to the International Space program objectives in Life Support.

Off campus he is the secretary for the International Advanced Life Support Working Group (IALSWG) which is a strategic planning group offering information and personnel exchange between international space agencies. He also is a member for the Space Exploration Advisory Committee of the Canadian Space Agency (CSA) and is a member of the Life Sciences and Technical Committee within the American Institute of Aeronautics and Astronautics.

Dr. Dixon is also the project leader for the research team at Guelph investigating the biofiltration of indoor air as a method of alleviating what is commonly known as "sick building syndrome".

Honourable Walt Lastewka, PC, MP

The Hon. Walt Lastewka is Parliamentary Secretary to the Minister of Public Works and Government Services Canada. When he was appointed to this position on December 12, 2003, Prime Minister Martin gave Mr. Lastewka responsibility for conducting a Government-wide review of procurement policies and processes. He has been leading a team of officials since January 2004 gathering pertinent data on procurement from both government and private sector sources. The next phase of his study will be to draft recommendations and seek consultation with stakeholders, including client departments and vendors to government. The outcome of this exercise will result in recommendations to the Government on how best to conduct government procurement. Improved Government procurement will contribute to some of the key objectives of the Prime Minister by providing more oversight and a global view of what government buys; improved prices; and improved efficiency and lower costs.

Mr. Lastewka was first elected to the House of Commons in 1993, and was reelected in 1997 and 2000. He has served as Parliamentary Secretary to the Minister of Industry, Caucus Advocate on Small and Medium Enterprises, and Chair of the Standing Committee on Industry, Science and Technology. Prior to entering politics, Mr. Lastewka worked as a senior executive in the automotive industry with responsibilities for procurement.



MMNW Registration Form

2004

ACCOMMODATION:

Book early, May is a busy time in the Nation's Capital. These rooms (and rates) won't last long!

Blocks of rooms have been reserved at a special Workshop rate at the following hotels. State that you are with the Materiel Management Institute National Workshop when making your reservation.

The Novotel Hotel
\$132 per night until
April 15, 2004
call 1-613-230-3033

Les Suites Hotel
\$169 per night until
April 2, 2004
call 1-800-267-1989

Cancellation Policy: Refunds will be given for requests received in writing postmarked no later than April 16, 2004, less an administration fee of \$50.00.

After that date, we regret no refunds will be issued; however, we will accept substitute delegates.

Name: _____

Title: _____

Department: _____

Address: _____

Postal Code: _____

Tel.: () _____ Fax: () _____

E-mail: _____

Language of Preference: ☐ English ☐ French

Special requirements (accessibility, dietary): _____

REGISTRATION FEES [GST #R134363936]

(Workshop registration fees include refreshments, lunches, May 17 Reception, May 18 Gala Evening & GST)

EARLY BIRD

Registration & payment before April 12, 2004	Member	Non-member
15th Materiel Management National Workshop – May 18 & 19, 2004	<input type="checkbox"/> \$600.00	<input type="checkbox"/> \$660.00
Pre-Workshop Training Session – May 17, 2004	<input type="checkbox"/> \$375.00	<input type="checkbox"/> \$460.00
Combined Training and 15th Annual Workshop – May 17, 18 & 19, 2004	<input type="checkbox"/> \$850.00	<input type="checkbox"/> \$995.00

REGULAR

Registration & payment on or after April 12, 2004	Member	Non-member
15th Materiel Management National Workshop – May 18 & 19, 2004	<input type="checkbox"/> \$650.00	<input type="checkbox"/> \$710.00
Pre-Workshop Training Session – May 17, 2004	<input type="checkbox"/> \$425.00	<input type="checkbox"/> \$510.00
Combined Training and 15th Annual Workshop – May 17, 18 & 19, 2004	<input type="checkbox"/> \$950.00	<input type="checkbox"/> \$1095.00

PRE-WORKSHOP

Please indicate which Pre-Workshop Training Session you will be attending:

- ☐ Values and Ethics ☐ Mastering Quality in Client Service
☐ English ☐ French ☐ English ☐ French

Join the MMI and save!

- ☐ I wish to become a new/renewing member of the MMI (Annual Membership Fee of \$35.00) which will allow me to register at the member rate.

Seating is limited for the Gala Evening. Tickets will be issued by date of registration received.

- ☐ Yes, I will attend the May 18 Gala Evening.
☐ Yes, I wish to purchase _____ additional ticket(s) for the Gala Evening @ \$60.00 + \$4.20 GST each.

METHOD OF PAYMENT

- ☐ Invoice Me
☐ Charge my ☐ American Express ☐ MasterCard ☐ VISA

Card Number _____ Expiry Date _____

Cardholder Name _____

Signature _____

FOR MORE INFORMATION OR TO REGISTER BY MAIL OR FAX...

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