



Canadian Institute
for Procurement
and Materiel
Management

Institut canadien
d'approvisionnement
et de gestion
du materiel

Annual General Meeting
May 12, 2015
Ottawa Conference and Event Centre

MINUTES

1. Welcome and Call to Order

Gabriel Cormier, President, welcomed all delegates and called the meeting to order.

2. Motion to Accept the Agenda as Presented

MOVED by Gabriel Cormier, seconded by Bruce Mazur that the agenda be accepted as presented.

Carried

3. Approval of the May 8, 2014 Annual General Meeting Minutes

MOVED by Gabriel Cormier, seconded by Carolyn Montague that the May 8, 2014 Annual General Meeting Minutes be approved as presented.

Carried.

4. President's Report

Gabriel Cormier, President, expressed his gratitude to the Board of Directors, recognizing their commitment to the Institute and to the professional community.

4.1 2014 Achievements

The Ontario Chapter held a session in Mississauga on January 27, 2015 on PWGSC's procurement transformation initiatives with special guests from the Office of the Procurement Ombudsman.

On April 20, 2015 there was a Breakfast Session held in Ottawa on enhancing procurement performance with speakers from TBS and DFATD. We were able to reach out to the Regions by offering teleconferencing services.

Most of the focus for the last several months has been on planning the May 2015 National Workshop. ESDC graciously agreed to be the Premier Partner and we are very thankful for their contribution to the event. Carolyn Montague headed up a vibrant organizing committee that developed a program with over 30 concurrent sessions plus innovative delivery methods such as the TED talks, twitter café, complimentary working group/training breakfasts, a Town Hall

session and interactive plenary panels. The Premier Partner's Networking Reception was broadly promoted to senior officials. This year's tradeshow and partnerships exceeded projections.

A number of quality award nominations were submitted. Thanks were extended to all the nominators and to the Award Committee with congratulations to the winners.

Recently, our communication to the community has been enhanced with Facebook, LinkedIn and Twitter. The Institute's e-Zine has also become more visual and produced on a regular basis.

4.2 2015 Priorities

The Board will be holding a Strategic Planning Session to identify areas that will raise the profile of the Institute and provide enhanced value to our stakeholders and members of the procurement and materiel management community.

The website will be improved, both in function and in content. We will be launching a "New Faces in our Community Leadership" section with interviews of senior officials. Our first interview with Lisa Campbell, the new ADM of the Acquisitions Branch of PWGSC, will be distributed following the Workshop.

We will be offering regular Breakfast Sessions in the NCR and the Ontario Chapter is planning a session in June 2015.

3.3 Recognition of Outgoing Board Member

The President gave thanks to Rosa Paliotti who is leaving the Board. Rosa held the position of Vice-President Outreach and Advocacy. She has served on the Board since 2011.

3.4 Presentation of the Slate of Officers for 2015-2016

The Proposed Slate of Officers for 2014 – 2015 was presented as follows:

Executive

Gabriel Cormier, President (Canada School of the Public Service)
Bruce Mazur, Treasurer (Canadian Grain Commission)
Carolyn Montague, Vice President, Professional Development (Perfocus Management)
Michèle Charette, Vice President, Outreach and Advocacy (PWGSC)
Steve Johnston, Past President (RFP Solutions)

Directors

Benoît Cardinal (PWGSC)
Wayne Chorney (Health Canada)
Gloria Haché (PWGSC)
Melody Jeurond (TBS)
Ian Knowles (Algonquin College)
Michael Komery (Communications Security Establishment)
Harold Lessard (Canada Revenue Agency)
Vincent Robitaille (PWGSC)
Patricia Slaunwhite (Foreign Affairs, Trade and Development Canada)
AJ Wittinger, (Retired Public Servant)

MOVED by Gabriel Cormier, seconded by Bruce Mazur to accept the President's Report and Slate of Officers as presented.
Carried.

5. Treasurer's Report

Bruce Mazur, Treasurer, reviewed the Audited Financial Statements for the period ending December 31, 2014. CIPMM's financial position as at December 31, 2014 was \$301,856. The loss on fiscal year 2014 was \$27,869. The prime source of revenue was the 2014 National Workshop.

MOVED by Bruce Mazur, seconded by Carolyn Montague to approve the 2014 CIPMM Audited Financial Statements as presented.
Carried

MOVED by Bruce Mazur, seconded by Carolyn Montague to appoint Parker Prins Lebano as the auditor for FYE 2015.
Carried

6. Other Business

The President asked for other business. None raised.

7. Adjournment

MOVED by Gabriel Cormier, seconded by Bruce Mazur to adjourn the meeting.
Carried