



Canadian Institute	Institut canadien
for Procurement	d'approvisionnement
and Materiel	et de gestion
Management	du materiel

**ANNUAL GENERAL MEETING
JUNE 8, 2016
OTTAWA CONFERENCE AND EVENT CENTRE**

Bruce Mazur, CIPMM Treasurer, chaired the 2016 CIPMM Annual General Meeting. Bruce Mazur expressed the gratitude to the Board of Directors, recognizing their commitment to the Institute and to the professional community. Bruce congratulated the Board on the successful delivery of the 2016 CIPMM National Workshop, noting an excellent program and good attendance.

WELCOME AND CALL TO ORDER

Bruce Mazur welcomed everyone and called the meeting to order at 4:36 pm.

THE 2016 AGM AGENDA

MOVED by Bruce Mazur, seconded by Carolyn Montague to approve the Agenda as presented. Carried

THE 2015 ANNUAL GENERAL MEETING MINUTES

MOVED by Bruce Mazur, seconded by Melody Jeaurond to approve the May 12, 2015 Annual General Meeting Minutes as presented. Carried.

THE 2015 / 2016 ACHIEVEMENTS REPORT

On behalf of the CIPMM Board of Directors, Bruce Mazur provided an update on the 2015 /2016 achievements and outlined the priorities for 2016/2017.

The CIPMM Board of Directors held two Strategic Planning sessions in June 2015 and April 2016 to identify areas that would raise the profile of the Institute and provide enhanced value to our stakeholders and members of the procurement and materiel management community. As a result of these sessions, CIPMM has developed the Strategic Plan to:

- Reaffirm our mission and direction for the next 3 years
- Identify key business priorities
- Set the metrics to measure success

The Board of Directors agreed to dedicate its resources in 2016 to two distinct areas: Professional Development and Outreach & Advocacy. As part of the 2015 /2016 strategy, CIPMM streamlined its governance, best practices and needs for the future, in

order to efficiently and effectively deliver on its objectives while maintaining financial sustainability.

CIPMM organized two breakfast sessions this year on December 3, 2015 and January 6, 2016 on “Changes to Shared Services Canada’s Mandate & Authorities and the impact of the new Order in Council (OIC) for Shared Services Canada”.

Both sessions were well received with the record attendance of 100 people; teleconference option was offered for regions. This year CIPMM continued providing support to the Ontario Regional Chapter.

CIPMM Board and Organizing Committee worked hard on planning and delivery of the 2016 CIPMM National Workshop. Health Canada is the Premier Partner of the 2016 workshop; we are very thankful for their contribution and support of this event. Carolyn Montague was the Chair of this year’s workshop. The Organizing Committee developed an interesting program with many new elements. The Premier Partner’s Networking Reception was broadly promoted to senior officials. This year’s Trade Show exceeded our expectations with 33 exhibit booths. There was a good partnership support. The number of delegates met our budgeted projections of over 500 delegates. The Awards program and categories were reviewed and updated. It has not been done in many years. WE received a record number of nominations this year.

The CIPMM e-Zine has become more visual and is now produced on a regular basis. The CIPMM website survey was prepared and sent out to our communities to identify needs and expectations. This year CIPMM will develop a plan for the website redesign work.

THE 2016 / 2017 PRIORITIES

Bruce Mazur presented the key CIPMM priorities for the next year:

- Expanding Regional Presence
- Focus on providing a regional PD event in the next 12 months, including use of technology to enhance regional access to CIPMM.
- Need more regional representation on the Board (1 or 2 members).
- The CIPMM website is a key resource and marketing tool.

THE 2016/2017 SLATE OF OFFICERS

The Proposed Slate of Officers for 2016 – 2017 was presented as follows:

EXECUTIVE:

President – Vincent Robitaille

Past President – Steve Johnston

Vice President - Carolyn Montague

Treasurer – Bruce Mazur

Vice President – Melody Jeurond

DIRECTORS:

Patricia Slaunwhite

Wayne Chorney

Benoît Cardinal
Jason Weatherbie
Jessica Sultan
Gloria Haché
Laura Clowater-Peters
Caroline Landry
Allan Cutler
Grant Bifulchi

MOVED by Bruce Mazur, seconded by Vincent Robitaille to approve the Slate of Officers for 2016/2017 as presented. Carried.

TREASURER'S REPORT

Bruce Mazur, CIPMM Treasurer, presented the Audited Financial Statements for the period ending December 31, 2015.

MOVED by Bruce Mazur, seconded by Allan Cutler to approve the 2015 CIPMM Audited financial statements as presented. Carried

MOVED by Bruce Mazur, seconded by Grant Bifochi to appoint Parker Prins Lebano as the auditor for FYE 2016. Carried

ADJOURNMENT

MOVED by Bruce Mazur, seconded by Carolyn Montague to adjourn the meeting at 5:30 pm. Carried