



Materiel
Management
Institute
of Canada

Institut
de gestion du
matériel
du Canada

**Materiel Management Institute of Canada
Annual General Meeting
May 14, 2008
Ottawa, Ontario**

1. Report of the President

a. Professional Development Committee

Materiel Management National Workshop

This annual event has grown steadily since its inception in 1990 and is now deemed to be one of the most successful public sector professional development events. The 18th Annual Materiel Management National Workshop (MMNW) entitled “Beyond Boundaries: Meeting our Government’s Needs”, was held in May 2007 and attracted 550 delegates from across Canada. Realigning structures to meet new priorities, providing a more efficient and cost effective government and innovative approaches to meet these challenges are all integral parts of the government’s blueprint for fiscal success. Sessions addressed the numerous changes and enhancements necessary to help government meet these goals. Again this year the Workshop has added an extra day of training. This gives everyone the opportunity to attend both training sessions.

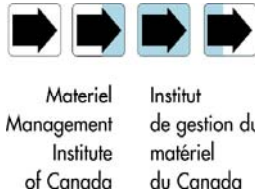
Regional Workshops

In 2007 only the Western Regional Workshop was held and with great success. MMI is proud to bring back the Western and Eastern Workshops in 2008. This fall the Western Regional Workshop will be held in Vancouver and the Eastern Regional Workshop will be in Halifax. More information will be available on our web site soon.

TBS Professional Development and Certification Program

The Professional Development and Certification Program Management Office worked with the Materiel Management National Workshop and the Regional Workshops planning committees to ensure that courses required for Certification were delivered for the pre and post workshop training sessions.

The pre- and post-workshops delivered at the Materiel Management National Workshop were “Commodity Management” and “The Eight Steps to Ethical Decision-Making”. The Workshop delivered at the Western Regional Workshop was “Commodity Management”.



b. Communications/Member Services Committee

As part of our service to members, we have developed and implemented a communications and marketing plan that includes several initiatives to keep you informed of the MMI's activities.

Staying in Touch Newsletter

The *Staying in Touch* Newsletter has been an excellent tool in keeping members up to date with current issues and events as well as accomplishments of their fellow peers in the materiel management and procurement fields. The September 2007 *Staying in Touch* Newsletter was warmly received by the community. The bi-annual newsletters are available in hard copy as well as in pdf format on the MMI web site. Stay tuned, the next issue will be available this summer!

Manitoba Chapter Morning Briefings

This year the Materiel Management Institute of Canada's first Chapter was established. The Manitoba Chapter offered a series of Morning Briefings, two in the Fall and two the first 4 months of 2008. The first Chapter Morning Briefing took place on September 24, 2007 and our guest speaker was Ian Christie from the Government of Canada Marketplace (GoCM). The second session took place on November 23, 2007 and our guest speaker was Gail Stephens, CEO of the BC Pension Corporation. A third session took place on February 14 featuring Roger Roy from PWGSC. Our most recent session took place April 24, 2008 and our guest speakers were Paul Begin and Barb McKay from PWGSC.

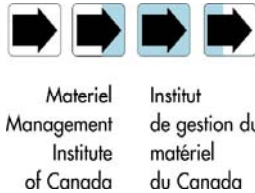
Ontario Materiel Management Chapter

In February 2008, at the quaterly Materiel and Supply Committee meeting held in the Ontario Region, it was presented and approved for the committee to join the MMI of Canada as a chapter. In its new status as a MMI Chapter, the purchasers and materiel managers in the Ontario Region will have access to guest speakers, training and sponsored meetings.

2. Presentation of the Slate of Officers for 2008-2009

The following Slate of Officers for 2008-2009 is presented for ratification:

Normand Beaudin, The Senate of Canada
Barbara Brackett, TBS
Patti Darling, PWGSC
Elaine Ford, HRSDC
Elene Fromanger, TBS
Roger Houde , Canada Revenue Agency
Kathy Jones, MMI Executive Director
R.J. Kelly, RFP Solutions



Jacques LaBonté, DFAIT
Larry Lashkevich, DND
Geoff Mace, Algonquin College
Lavelle Meyers, AAFC
Lynn Morris, PWGSC
Sue Ryan, MMI Corporate Secretary
David Swift, RFP Solutions

On behalf of the MMI Board, I would like to extend heartfelt thanks to Lucie Séguin, Mike Bartsch, Steve Johnson, Colleen Post and Micheline Brunette, who are resigning from the Board. All have served for several years.

3. Treasurer's Report

a. Financial Performance

MMI's financial performance for 2007 was very much as expected. The revenues were \$649,000, while expenses were well within budget at \$627,000, leaving us with a \$22,000 surplus at year-end.

Respecting MMI's raison-d'être as a non-profit organization these surpluses will be re-directed back into the delivery of professional development programs and services for you, members of the Materiel Management Institute.

In accordance with a strategy approved by the Board of Directors in 2005, a portion of the surpluses was allocated to a long term savings or contingency account with the intention to grow the account and provide our successors with funds to pursue worthwhile initiatives in years to come. Once again in 2007, surpluses will allow us to deposit a comparative amount to moneys invested in previous years.

b. 2007 Audited Financial Statements

As authorized by the members during the 2004 Annual General Meeting, we have had an independent auditor appointed to review the 2007 financial statements. This audit was completed in February 2008 and MMI once again received a clean bill of health.

c. 2008 Operating Budget

The final item on the Treasurer's report is the MMI's operating budget for 2008. As usual Board members have had a chance to review the budget and approve the 2008 Operating Budget. The 2008 budget is very similar to last year's and based on the 2007 performance we expect a very positive financial year for 2008.

MOVED by Colleen Post, seconded by Micheline Brunette to approve the Presidents Report, the Treasurer's Report and the Slate for 2007-2008.



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4. Adjournment

MOVED by Micheline Brunette, seconded by Colleen Post to adjourn.
Carried