

Minutes of the
Annual General Meeting
Materiel Management Institute
Ottawa Congress Centre
May 6, 1999

Members of the Board Present:

B.Gen. Larry Lashkevich, President
Steve Johnston, First Vice President
Gerry Walsh, Second Vice President
Nicole Labelle, Secretary/Treasurer
Peter Elias, Past President
Lawrie Huck, Regional Director – B.C. & Yukon
Bryan Labbé, Regional Director – Southern Alberta
Heather Williams, Regional Director – Northern Alberta
Aletta Gross, Regional Director – Saskatchewan & N.W.T.
Jacques Urbain, Regional Director, Quebec

Board Member Regrets:

Virginia Lamb, Regional Director - Ontario
Jean Bilodeau, Green Procurement Group

1. Meeting Called to Order

B.Gen Lashkevich called the Annual General Meeting of the Materiel Management Institute to order. Steve Johnston was appointed Secretary for the meeting.

2. Minutes

The Minutes of the 1998 Annual General Meeting were reviewed and approved without amendment.

3. Ratification of By-laws

The current by-laws along with the recommended changes were tabled. The changes, reviewed by Steve Johnston, related to the definition of Associate Membership. Namely, to expand the scope of the Associate Membership to include individuals from the private sector, therefore creating a new category, Corporate Membership. To summarize, the amendments include adding a section under "Membership" related to voting rights, to restrict the ability of non-federal public sector members from gaining voting control over the organization; amendment of Article 5: "Officers", to add "Director-at-Large" to the Executive of the Board; and, Section 8, the duties of the "Director-at-Large" was amended accordingly.

There were no comments or opposition.

Moved by Nicole Labelle, seconded by Peter Elias, that the amendments to the by-laws presented be approved.

Carried.

ACTION: Benoît Comeau to forward the amendments to Industry Canada for official approval.

4. Presentation of Slate of Officers for 1999-2000

The Slate of Officers for 1999-2000 was tabled. There were no comments or opposition. Moved by Steve Johnston, seconded by Larry Lashkevich that the 1999-2000 Slate of Officers as presented be approved.
Carried.

5. Reports:

(a) Report of the President

The President of MMI gave a detailed summary of the MMI's activities over the past year. He highlighted the MMI's support for the Materiel and Supply Management Steering Committee (MSMSC) and the MMI's ongoing financial support. The President reiterated his commitment to the MSMSC and its objectives. He also reported on the successful staging of the Western Regional Conference held in Edmonton on February 2 & 3, 1999.

(b) Treasurer

Nicole Labelle reviewed the audited financial statements for the fiscal year ended 1998. The highlight of the report, for the second consecutive year, is that the MMI finished the year with a surplus, thanks in no small measure to the ongoing success of the annual Materiel Management National Workshop and its significant contribution to the MMI's financial wellbeing.

(c) Professional Development Committee

Peter Elias expanded upon the comments of the President and went into some detail as to the ultimate objectives of the MSMSC. Namely, providing a core training program to the federal materiel management community and promoting the concept and value of a training program leading to accreditation of materiel managers. He also discussed the extensive survey work that had been done, and is continuing to do, with respect to identifying training needs within the community. He also outlined how the responses to the survey(s) have been instrumental in determining the core offerings of the MSMSC training program.

(d) Communications/Membership

Steve Johnston provided a report on the initiatives of this Committee. "SUMMIT" is a co-publication with the Summit Group aimed at promoting the MMI and providing greater value to its membership. He stated that the arrangement with SUMMIT has proved very fruitful thus far. He introduced and welcomed McEvoy Galbreath, the Editor of SUMMIT, and her colleagues to the MMI Annual General Meeting. He acknowledged the promotion of the MMNW activities in the magazine's most recent issue.

Steve also spoke briefly about the by-law amendments related to corporate membership and how the recognition of the contributions of private sector individuals was long overdue. He noted that the MMI will remain focused on serving federal materiel managers and the inclusion of a Director from the private sector will be limited to one (i.e. one vote).

(e) Materiel Management Consulting Group

Nicole Labelle reported that the Materiel Management Consultative Group (MMCG) was transforming itself into the Materiel Management Speaker Series (MMSS) and

also announced that Monique Thibault had graciously accepted the role of Chair of the MMSS starting in the fall. The (new) Committee, under the leadership of Monique was already at work pulling together a dynamic speakers' program for the fall.

(f) Green Procurement/Environmental Group

Steve Johnston reported on Green Procurement initiatives. He advised that Michael Calvert had resigned from his position on the Board, and announced the appointment of Jean Bilodeau as the new Chair of the Green Procurement/Environmental Group.

6. Appointment of Auditors

Moved by Nicole Labelle, seconded by Steve Johnston, the appointment of Robertson, Hill, Parker, Prins as auditors for the MMI's current fiscal year, to undertake a review of the MMI financial position for the year ended December 1999.

Carried.

7. Other Business

Larry Lashkevich provided a few words of welcome to the new board members, notably to David Swift, the newly appointed private sector "Director-at-Large" in attendance at the Annual General Meeting.

8. Adjournment

Moved by Steve Johnston, seconded by Peter Elias, to adjourn the Annual General Meeting.

Carried.