



Materiel Institut
Management de gestion du
Institute matériel

c/o The Willow Group
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Minutes of The Annual General Meeting

Date: May 20, 1998 (15:30)
Venue: MMNW '98, Ottawa Congress Centre

Members of the Board Present:

<i>Peter Elias</i>	<i>Nicole Labelle</i>
<i>Larry Lashkevich</i>	<i>Michael Calvert</i>
<i>Steve Johnston</i>	<i>André Morency</i>
<i>Gerry Walsh</i>	<i>Aletta Gross</i>

Ian Holliday (MMI Secretariat - The Willow Group)
Benoît Comeau (MMI Secretariat - The Willow Group)

1. Call to Order and Appointment of Secretary for Meeting

Peter Elias called the meeting to order, determined that a quorum was present and appointed Ian Holliday as the Secretary for the Meeting.

2. Approval of Minutes from 1997 AGM

Motion to adopt the Minutes of the 1997 Annual General Meeting.
Moved by Aletta Gross – Seconded by Steve Johnston – Carried

3. Present the Slate of Officers for 1998-99

Peter Elias presented the Slate of Officers for 1998-99 (see attached).

4. Receive Reports of the 1997-1998 Executive

- *President (Peter Elias)*
Peter Elias outlined the changes taking place within the materiel management industry and how the MMI was working with the federal government and the Supply Management Network to properly address and meet these new challenges.

- *Treasurer (Nicole Labelle)*
 - *Nicole Labelle distributed a “Statement of Financial Position” for 1997 from the firm of Robertson & Hill. Nicole stated that the MMI has moved into a surplus position for 1997 following a deficit in 1996.*

Motion to adopt the Financial Statement.

Moved by Aletta Gross – Seconded by Steve Johnston – Carried

- *Nicole made the following comments on the MMI financial position for 1998:*
 - *MMNW revenues are considerably higher over 1997;*
 - *The MMI regional workshops were modestly profitable;*
 - *Membership revenues are stable and membership retention is increasing;*
 - *\$20,000 has been set aside for training.*

- *First Vice-President (Larry Lashkevich)*
Larry Lashkevich announced that the MMI would be participating in a materiel management certification program that would begin in 1999. Larry also mentioned the success of the regional workshops and the fact that this year's MMNW would be the most successful financially.
- *Second Vice-President (Steve Johnston)*
Steve Johnston announced that the MMI is holding talks with a firm called Perspectus to produce a quarterly magazine aimed at public sector materiel managers.
- *MMCG Chair (Gerry Walsh)*
Gerry Walsh reviewed the past year's MMCG sessions.
- *Chair, Green Procurement/Environment Group (Michael Calvert)*
Michael Calvert outlined the activities of the Green Procurement/Environment Group with the following highlights:
 - Merged With MMI in 1997, Formerly Green Procurement Institute
 - Regional Series of "Buying Green!" One-Day Workshops
 - Development and Delivery of Three-Day Green Procurement Course "Striking the Balance: Buying Goods and Services That Don't Cost the Earth".

5. *1998-99 President's Message*

Larry Lashkevich stated that as President of the MMI he would focus on the following items:

- Performance & measurement;
- Training & professional development;
- Role of MMI within federal government;
- Green procurement (buying smart);
- Regional representation.

6. *Ratify By-Laws*

Motion to approve the by-laws.

Moved by André Morency – Seconded by Michael Calvert – Carried

7. *Appointment of Auditors*

Motion to appoint Robertson, Hill as auditors to the MMI.

Moved by Michael Calvert – Seconded by Nicole Labelle – Carried

8. *Adjournment*

The Annual General Meeting was adjourned at 16:45.



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1998-1999

Slate of Officers / La liste des administrateurs

EXECUTIVE COUNCIL / CONSEIL DE DIRECTION

President / Président

Larry Lashkevich

Department of National Defence

First Vice President / Premier vice-président

Steve Johnston

Indian and Northern Affairs Canada

Second Vice President / Second vice-président

Gerry Walsh

Department of National Defence

Treasurer / Trésorière

Nicole Labelle

RCMP

Secretary / Secrétaire

Nicole Labelle

RCMP

Past-President / Président-sortant

Peter Elias

Treasury Board Secretariat

DIRECTORS / DIRECTEURS

Chair-Green Procurement/Environment Group / Président du Groupe sur les approvisionnements écologiques et l'environnement

Michael Calvert

Industry Canada

Chair-Materiel Management Consulting Group/ Président du Groupe de consultation en gestion du matériel

Peter Elias

Treasury Board Secretariat

Regional Director / Directeur régional – B.C. & Yukon/C.-B & Yukon

Lawrie Huck

Department of Fisheries & Oceans

Regional Director / Directrice régionale – Sask. & N.W.T./Sask. & T.N.-O.

Aletta Gross

Public Works and Government Services Canada

Regional Director/Directrice régionale – Ontario

Virginia Lamb

Veterans Affairs Canada